

# HAZARDOUS CARGO ARRIVAL

## HELIPORT CHECKLIST

ITEM	ACTIONS	STEPS
1	OBTAIN	CURRENT TIME _____ TYPE OF AIRCRAFT _____ "N" NUMBER OF AIRCRAFT _____ COMPANY NAME _____ POINT OF CONTACT _____ TYPE OF CARGO _____ CARGO CODE/CLASS/LINE NUMBER _____ ETA _____ ASSISTANCE REQUESTED <input type="checkbox"/> YES <input type="checkbox"/> NO TYPE OF ASSISTANCE _____
2	CALL AS NECESSARY	FIRE DEPARTMENT HAZMAT TEAM AMBULANCE POLICE
3	NOTIFY	HELIPORT MANAGER  INITIATE RECALL ROSTER AS NECESSARY
4	NOTES	TIMES, ON SCENE CONDITIONS, WEATHER, ANY OTHER NOTES