

INFLIGHT / GROUND EMERGENCY

HELIPORT CHECKLIST

ITEM	ACTIONS	STEPS
1	SELECT	<input type="checkbox"/> INFLIGHT EMERGENCY <input type="checkbox"/> GROUND EMERGENCY
2	DETERMINE	TYPE OF AIRCRAFT _____ "N" NUMBER _____ NATURE OF EMERGENCY _____ FUEL REMAINING _____ SPECIAL CARGO <input type="checkbox"/> YES <input type="checkbox"/> NO TYPE OF CARGO _____ NUMBER OF PEOPLE ON BOARD _____ INJURIES / CASUALTIES <input type="checkbox"/> YES <input type="checkbox"/> NO HOW MANY _____ PRESENT LOCATION OF AIRCRAFT _____ Other _____
3	NOTIFY	CALL the POLICE 911. ALSO REQUEST AMBULANCE / FIRE DEPARTMENT
4	CHECK	IS THIS A COMPOUND EMERGENCY? USE OTHER CHECKLISTS
5	ASSIST	PROVIDE FIRST AID, SECURITY, COMMUNICATIONS OR WHATEVER SUPPORT YOU CAN
6	NOTIFY	AIRCRAFT OWNER / FLIGHT DEPARTMENT, IF KNOWN
7	NOTIFY	HELIPORT MANAGER INITIATE RECALL ROSTER AS NECESSARY
8	NOTE	TIMES, ON SCENE CONDITIONS, WEATHER